



## **BASKETBALL CAMP ASSISTANT DIRECTOR**

### Responsibilities:

1. Directly reports to Camp Director while assisting the Camp Director in the marketing and management process of camp.
2. Assists the Camp Director in managing and conducting Registration for all campers.
3. Role models and increases camper and staff awareness of the “Starting Five” camp core values: R.I.T.E.S = Respect, Integrity, Teamwork, Excellence and Service.
4. Works with the Camp Director in managing the day-to-day operations of the camp including: Running the camp, Conducting the camp daily curriculum, Managing the counselors, Maintaining great public relations with parents and/or guardians and Ensuring camp stays compliant with camp on-site and off-site duties and responsibilities required by Chase Your Dreams, Inc., and The Maryland-National Capital Park & Planning Commission.
5. Demonstrates professionalism, courtesy, and honesty to all staff, campers and parents and/or guardians while working for Chase Your Dreams, Inc.
6. Assists Camp Director in keeping the daily operation of camp organized and on-time by following the itinerary set forth for each day (while having the ability to improvise with the itinerary if necessary).
7. Works closely with Camp Director in providing verbal and written evaluations for staff.
8. Communicates effectively with staff to ensure the development of staff and quality of Chase Your Dreams, Inc.
9. Reports all concerns, problems, and issues directly to Camp Director.

### Required Knowledge and Skills:

1. Must be at least 20 years of age.
2. Must have an Associate’s degree OR have enough credits on pace to receiving an Associate’s degree.
3. Must have at least 4 or more years of experience in basketball as a player or coach in AAU, high school, college, or professional ranks.
4. Must have strong organizational and communication skills.
5. Must possess the ability to lead activities for small and large groups.
6. Must possess the ability to work with campers at all ages and levels.
7. Must enjoy working with children.

### Compensation:

Compensation for this position is commensurate with experience.